

**Memorandum of Agreement
(MOA)**

Between

Instructional Technology Training Participant

And

CNMI Public School System

I. Background

The CNMI Public School System (CNMI PSS) recognizes that appropriate use of educational technology in the classroom for instruction contributes to student information literacy, providing students with the opportunity to compete in a worldwide job market and a global economy grounded in technology.

Recognizing this need, the CNMI State Board of Education and the Office of the Governor approved the CNMI PSS Technology Plan in July 2011. A key portion of the plan is to provide professional development courses to bridge the gap between teacher knowledge and current technological skills essential for all 21st century educators. It is the goal of the CNMI PSS to train teachers to improve academic achievement and build local capacity.

Data collected by the CNMI PSS Power Walkthrough indicate that for school year 2010-2011, only 28 percent of 505 teachers integrated technology into their lessons.

Despite the wide-spread proliferation of online resources and tools for students such as one-one laptops for secondary students, the percent of teachers integrating technology into their lessons increased by only eight percent the following year.

The CNMI PSS has established a training program for instructional technology. The courses are as follow:

1. Classroom Instruction that Works (CITW) with Technology
2. Advanced Computer Application
3. Solo 6
4. Google Education Applications
5. Student Products
6. Creative Design Suites (Adobe)

II. Purpose of the Agreement

This MOA represents an agreement between _____ and the
CNMI Public School System. Name of Participant

The participant agrees:

1. In the event, for whatever reason, the participant does not complete a course listed in this MOA, that the participant will pay \$150.00 to the CNMI PSS per course.
2. In the event, for whatever reason, the participant does not complete the Instructional Technology Training in this MOA, the participant will return all equipment issued.
3. To apply what was learned in the courses in daily instruction as measured by the CNMI PSS Power Walkthrough Data Collection Tool with the following objectives:

Year 1:

“All Instructional Technology Teacher cohort participants would have demonstrated at least 30% of the Instructional Technology applications as measured by the Power Walkthrough.”

Subsequent Years

Year 2:

“All Instructional Technology Teacher cohort participant would have demonstrated at least 50% or higher of the Instructional Technology applications as measured by the Power Walkthrough.”

Year 3:

“All Instructional Technology Teacher cohort participant would have demonstrated at least 75% or higher of the Instructional Technology applications as measured by the Power Walkthrough.”

4. To submit a Technology Program Inventory by school (one of the assignments for Advance Computer Applications) and use the information for school improvement.
5. To provide professional development and training for teachers at their respective school and submit the evaluation summaries.

The CNMI Public School System agrees:

1. To provide the above listed courses at no charge to the participant.
2. To supply the basic equipment for the courses. Basic equipment includes the following:
 - a. **Macbook Air** or equivalent **with a warranty of two Years**
 - b. **Laptop Sleeve**
 - c. **Mini DisplayPort to VGA Adapter**
 - d. **USB Ethernet Adapter for MacBook Air**
 - e. **Apple USB Superdrive**
 - f. **Microsoft Office for Mac Home and Student 2011 License**
 - g. **One Year Subscription to Adobe Creative Cloud**
 - h. **Solo6 Software**

III. Instructional Technology Participant Contact Information

Address: _____

Email Address: _____

Phone Number: _____

VII. Period of Agreement

This agreement shall be in effect from the time that the first course begins until the completion of all courses.

VIII. Acceptance and approval of authorizing officials

The following signatures verify that the participants and the Office of Student and Support Services have discussed and agreed to the above-mentioned administration procedures.

Participant

Date

Principal/Immediate Supervisor

Date

Yvonne Pangelinan
Office of Student and Support Services, Interim Director

Date

Tim Thornburgh
Federal Programs Officer

Date

Jeaniffer Cubangbang
Instructional Technology Coordinator

Date

Lynette Villagomez
T&FASEG Program Director

Date