

**17TH CNMI STATE BOARD OF EDUCATION
SPECIAL BOARD MEETING
Wednesday, September 1, 2021 at 9:00 a.m.
Via google hangouts meet.google.com/nfz-yswf-fie**

FINAL MINUTES

PRELIMINARY MATTERS

The meeting was called to order at 9:08 a.m.

ROLL CALL

Members present:

Andrew L. Orsini
Herman M. Atalig
Maisie B. Tenorio
Antonio L. Borja

Members absent:

Gregory P. Borja
Phyllis M. Ain
Ronald E. Snyder

Four (4) members present, a quorum was established.

PSS/BOE Staff Present:

Alfred B. Ada, Ed.D. – Commissioner of Education
Tim Thornburgh – Federal Programs Officer
Marian Tudela – Accreditation Program Manager
Arlene Lizama – Director of Finance
Edward Tenorio – PSS Financial Consultant
Lucretia Borja- Human Resources Office (HRO) Director
Michael Ernest, Esq. – Legal Counsel, PSS-BOE
Valerie K. Malwelbug – Office Manager/CLO

PSS/BOE Present Online:

Yvonne Pangelinan – Senior Director for Student & Support Services
Rizalina Liwag – Senior Director, Accountability Research & Evaluation
Jackie Quitugua – Senior Director for Curriculum & Instructional Services
Robert L. Coldeen III – SARC Coordinator
Nikita P. Robert – Administrative Specialist
Jocelyn M. Saures – Administrative Assistant

ADOPTION OF AGENDA

Member Antonio L. Borja moved to adopt the agenda. Vice Chairman SGM Herman M. Atalig seconded. All four (4) members voted yes; motion carried.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Commissioner Alfred B. Ada stated that Federal Programs Officer Tim Thornburgh will report on the federal funds' status and Director of Finance Arlene Lizama will report on the local funds' status. The Board was given an updated on the financial status.

NEW BUSINESS

ACTION NO. 01 Madam Secretary/Treasurer Maisie B. Tenorio moved to approve the Board Resolution No. 2021-17-002 Authorization To Borrow Through The Rural Housing Service. Member Antonio Borja seconded. All four (4) members voted yes; motion carried.

ACTION NO. 02 Member Antonio L. Borja moved to approve the Proposed Amendment to Regulation 60-40-210 Small Purchases. This is to change the threshold for CIP from \$30K to \$50K. Vice Chairman SGM Atalig seconded. All four (4) members voted yes; motion carried.

ACTION NO. 03 Madam Secretary/Treasurer Tenorio moved to approve the CLO Report No. 2021-17-007. Member Antonio Borja seconded. Four (4) members voted yes; motion carried.

EXECUTIVE SESSION

Vice Chairman SGM Atalig moved to descend into executive session at 12:26 p.m. for the purpose of discussing legal updates. Member Antonio L. Borja seconded. All four (4) members voted yes; motion carried. Member Antonio L. Borja moved to rise out of executive session at 1:07 p.m. Madam Secretary/Treasurer Tenorio seconded. All four (4) members voted yes; motion carried.

Legal Counsel Michael Ernest stated that the Governor's transmittal letter on COVID-19 was discussed in executive session.

ADJOURNMENT- Member Antonio L. Borja moved to adjourn the meeting. Madam Secretary/Treasurer Tenorio seconded. All four (4) members voted yes; motion carried. The meeting was adjourned at 1:10 p.m.¹

CERTIFIED BY:



Maisie B. Tenorio
BOE Secretary/Treasurer

01.13. 2022

Date

CONCURRED BY:



Gregory P. Borja
BOE Chairperson

1/13/22

Date

¹ This Minutes was adopted at the January 11, 2022 Regular Board Meeting.



STATE BOARD OF EDUCATION

Commonwealth of the Northern Mariana Islands ---- *Public School System*
PO Box 501370 Saipan, MP 96950 • Tel. 670 664-3711 • E-mail: boc.admin@cnmipss.org



Voting Members

Andrew L. Orsini
Chairperson

Herman M. Atalig, SGM(Ret)
Vice Chairperson

Maisie B. Tenorio
Secretary/Treasurer

Antonio L. Borja
Member

Gregory P. Borja
Member

Non-Voting Members

Phyllis M. Ain, J.D.
Teacher Representative

Ronald Snyder, EDD
Non Public School Rep.

Student Representative

17TH CNMI STATE BOARD OF EDUCATION SPECIAL BOARD MEETING

Wednesday, September 1, 2021 at 9:00 a.m.
Board of Education Conference Room
Building 1241, Capitol Hill, Saipan MP

CERTIFICATION OF ATTENDANCE

Board Member	Present	Absent	Start	End	Start	End	Start	End	Total	
ORSINI, Andrew L.	✓		9:08am	1:10 pm	←—————				4.02	
ATALIG, Herman M.	✓		"	"	—————				4.02	
TENORIO, Maisie B.	✓		"	"	—————				4.02	
BORJA, Antonio L.	✓		"	"	—————				4.02	
BORJA, Gregory P.		✓	—————							0
AIN, Phyllis M.		✓	—————							0
SNYDER, Ronald E.		✓	—————							0

PREPARED BY:

Valerie K. Malwelbug
Office Manager

09/01/2021
Date

CERTIFIED BY:

ANDREW L. ORSINI
Chairperson, State Board of Education

09/01/2021
Date



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Commonwealth of the Northern Mariana Islands ---- Public School System

PO Box 501370 Saipan, MP 96950 • Tel. 670 664-3711 • E-mail: boc.admin@cnmipss.edu



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Chairperson

Herman M. Atalig, SGM(Ret)
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Maisie B. Tenorio
Secretary/Treasurer

Antonio L. Borja
Member

Gregory P. Borja
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17TH CNMI STATE BOARD OF EDUCATION SPECIAL BOARD MEETING, Wednesday, September 1, 2021 at 9:00 a.m. Board of Education Conference Room Building 1241, Capitol Hill, Saipan

ATTENDANCE SHEET

	<u>NAME</u>	<u>OFFICE/AGENCY</u>	<u>TIME</u>
1.	Alfredo Atalig	BOE	8:45
2.	Antonio Borja	BOE	8:45
3.	Andrew Orsini	BOE	8:30
4.	Michael Ernest	Legal	8:47
5.	Maisie B. Tenorio	BOE	8:49 AM
6.	JSM	HRD	8:50
7.	Alfred Aka	COE	8:50 a.m.
8.	Lucretia DLG	HRD	8:50
9.	Arlene L.	DOF	8:50
10.	Ed Tenorio		9:10
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Recorded by: Valerie K. Malwelbug
Valerie K. Malwelbug

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AGENDA¹

- I. Preliminary**
 - 1. Call to Order
 - 2. Roll Call
 - 4. Adoption of Agenda

- II. Public Comments²**

- III. Reports**
 - 1. Commissioner of Education
 - a. Financial Status Reports
 - i. Federal
 - ii. Local

- IV. Unfinished Business**

- V. New Business**
 - 1. Board Resolution No. 2021-17-002 Authorization To Borrow Through the Rural Housing Service
 - 2. Proposed Amendment to Regulation §60-40-210 Small Purchases, subsection (g)
 - 3. Governor's Transmittal Letter on COVID-19
 - 4. CLO Report No. 2021-17-07

- VI. Executive Session³**
 - 1. Legal Updates
 - 2. Personnel
 - 3. Other matters

¹ In the event that the items on the agenda are not completed, the meeting will recess and reconvene on the following day or at the most expeditious date and time determined by the Board.

² Pursuant to BOE Policy 0415, public comments are limited to 30 minutes. We ask that remarks be limited to 3 minutes each. Everyone is welcomed to submit written comments.

³ Pursuant to 1 CMC § 9912, the Board may vote to meet in executive session at any time.

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VII. Discussion of Agenda for next Board meeting

VIII. Adjournment