1. GOVERNANCE (G)

Governance Intended Outcome 1: The Early Intervention Program will have the Standard Operating Procedures in place to collect, track, and implement the TOI.

SSIP Activity 1.1 Expand, implement TOI to include ELFCS

Activity to Evaluate		Data Collection Plan		Evaluation of Activity Implementation		
Evaluation Question Implemented activity from logic model or action plan	**Performance Indicator** How we will know the outcome is achieved	**Evaluation Design and Timeline**	**Data Collection Method & Tools**	**Measurement** *Evidence/ Program Update*	**Rating for Performance Indicator**	**ARE**
Evaluation Question # 1 **G1** To what extent do EI providers implement the Tier of Intervention to include Early Literacy & Language Child Profile (ELLCP).	(1) 100% of providers attend the TOI training annually	Formative: Provide ongoing feedback using data and TOI Summative: Monthly discussion on how TOI is being implemented	**Method:** Sign In Sheets **Tools:** TOI Evaluation Form	# attended / total # of EI staff = % **9/9 = 100%** *August 15, 2022: 9/9 or 100% of EI staff attended training on Standard Operating Procedures – Tiers of Intervention. All staff who were not present were provided ongoing training to ensure program operates to fidelity.*	☐ 0 ☐ 1 ☐ 2 ☒ 3 0= 0 - 69% 1= 70% - 79% 2= 80% - 89% 3= 90% - 100%	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No

1. GOVERNANCE

Governance Intended Outcome 2: Early Intervention providers will demonstrate and document the SOPs of progress monitoring effectively.

SSIP Activity 1.2 Develop a SOP for ELL data system to collect, monitor, and assess child and family progress.

Activity to Evaluate		Data Collection Plan		Evaluation of Activity Implementation		
Evaluation Question Implemented activity from logic model or action plan	**Performance Indicator** How we will know the outcome is achieved	**Evaluation Design and Timeline**	**Data Collection Method & Tools**	**Measurement** *Evidence/ Program Update*	**Rating for Performance Indicator**	**ARE**
Evaluation Question # 2 **G2** To what extent will EI providers collect, track and document child progress and monitoring?	(1) 100% of timely reviews completed and data is inputted in database.	Formative: Monthly review of database. Summative: Annual review of database to ensure that all reviews are being inputted.	**Method:** Monthly data report of IFSPs due and completed **Tools:** EI Data Excel Tracking System: Periodic Review Report	# of timely (on or before the expected review date) reviewed IFSP / # of IFSPs = % **116 timely IFSP Reviews/ 116 IFSP Reviewed = 100%** *From July 1, 2021 through June 30, 2022 there were 116 IFSP Reviews conducted. 75 were 6-Month Reviews and 41 were Annual Reviews. All 116 IFSP Reviews were completed timely.*	☐ 0 ☐ 1 ☐ 2 ☒ 3 0= 0 - 69% 1= 70% - 79% 2= 80% - 89% 3= 90% - 100%	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No

2. PROFESSIONAL DEVELOPMENT (PD)						
PD Intended Outcome 1: Early Intervention providers will participate in PD related to EBPs						
SSIP Activity 2.1 Conduct needs assessment (NA) to identify training needs to support expressive language abilities and functional communication skills.						
Activity to Evaluate		**Data Collection Plan**		**Evaluation of Activity Implementation**		
Evaluation Question Implemented activity from logic model or action plan	**Performance Indicator** How we will know the outcome is achieved	**Evaluation Design and Timeline**	**Data Collection Method & Tools**	**Measurement** *Evidence/ Program Update*	**Rating for Performance Indicator**	**ARE**
Evaluation Question # 3 **PD1.** To what extent do EI providers receive relevant and useful Professional Development regarding Expressive Language and Functional Communication Skills, Coaching and child development, to increase provider competencies?	(1) At least 5 PD's provided that were relevant to child development on expressive language and functional communication skills and coaching strategies.	Formative: Debriefing w/ staff upon completion of PD opportunities. Make modifications if necessary. Summative: Upon end of SY, identify the future training or follow up needed	**Method & Tools:** Post measurement only – list of EI Program PD opportunities with Title, Abstract, Date, Presenters, and Participant Sign In. **Source:** PD Binder	# of targeted PDs **7 Targeted PD Held** 1. *ESDM: - February 3, 2022 – 5/5* 2. *ESDM - April 7, 2022 – 5/5* 3. *Coaching Training - 1/1* o *6/9/2022* o *6/16/2022* o *6/29/2022* 4. *Early Intervention SOP* – August 15, 2022 – 9/9* 5. *On the Road Again* – August 16, 2022 – 9/9* 6. *Assistive Technology* – August 17, 2022 – 9/9* 7. *DEC – ISEI* – October 7, 2022 – 9/9*	☐ 0 ☐ 1 ☐ 2 ☒ 3 0= None 1= 1 – 2 relevant PDs 2= 3 – 4 relevant PDs 3= 5 or more relevant PDs	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No
	(2) 100% of EI providers have attended the targeted PD trainings.	Summative: Upon end of SY, identify other providers who will need PD or who have not received PD (new providers, etc.)	**Method:** Sign in sheets, list of SY PDs **Tools:** PD binder by SY	# of EI providers attended / total # of EI Providers = % *5/5 = 100%* * includes Service Coordinators, Data Clerk and Family Partnership Advocate in attendance at specific PD trainings. 1. *ESDM: - February 3, 2022 – 5/5* 2. *ESDM - April 7, 2022 – 5/5* 3. *Coaching Training - 1/1* o *6/9/2022* o *6/16/2022* o *6/29/2022* 4. *Early Intervention SOP* – August 15, 2022 – 9/9* 5. *On the Road Again* – August 16, 2022 – 9/9* 6. *Assistive Technology* – August 17, 2022 – 9/9*	☐ 0 ☐ 1 ☐ 2 ☒ 3 0= 0 - 69% 1= 70% - 79% 2= 80% - 89% 3= 90% - 100%	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No

| Evaluation Question # 4

PD2.
To what extent do EI providers feel that they have gained the skills needed to implement EBPs? | (1) 90% of EI providers feel that the PD training has enhance their skills | Summative: Upon completion of each PD, a training evaluation survey will be disseminated. | **Method:**
Post evaluation survey results

Tools:
PD evaluation form | # of EI providers that feel the PD training has enhance their skills / total number of EI providers attended = %

5/5 =100%
* includes Service Coordinators, Data Clerk and Family Partnership Advocate in attendance at specific PD trainings.

1. *ESDM: - February 3, 2022 – 5/5*
2. *ESDM - April 7, 2022 – 5/5*
3. *Coaching Training - 1/1*
   ○ *6/9/2022*
   ○ *6/16/2022*
   ○ *6/29/2022*
4. *Early Intervention SOP* – August 15, 2022 – 9/9*
5. *On the Road Again* – August 16, 2022 – 9/9*
6. *Assistive Technology* – August 17, 2022 – 9/9*
7. *DEC – ISEI* – October 7, 2022 – 9/9* | ☐ 0
☐ 1
☐ 2
☒ 3

0= 0 - 69%
1= 70% - 79%
2= 80% - 89%
3= 90% - 100% | Did the CNMI Team Meet the scoring criteria?
☑ Yes
☐ No |

7. DEC – ISEI – October 7, 2022 – 9/9* (top of page)

2. PROFESSIONAL DEVELOPMENT (PD)
PD Intended Outcome 2: Early Intervention providers will provide EBPs when working with families.
SSIP Activity 2.2 Identify, align, and train EI/EC providers on evidenced based practices (EBPs) to enhance the expressive language abilities and functional communication skills

Activity to Evaluate		Data Collection Plan		Evaluation of Activity Implementation		
Evaluation Question Implemented activity from logic model or action plan	**Performance Indicator** How we will know the outcome is achieved	**Evaluation Design and Timeline**	**Data Collection Method & Tools**	**Measurement** *Evidence/ Program Update*	**Rating for Performance Indicator**	**ARE**
Evaluation Question # 5 **PD3.** To what extent do EI providers integrate EBPs when developing	(1) 100% of random selection of IFSP strategies reflect EBPs?	Formative: on-going discussion with providers on	**Method:** IFSP monitoring **Tools:** Child and Family Results or Outcomes	# of IFSP reflecting EBPs strategies in the Child and Family Results or Outcomes Strategies IFSP Form / # of IFSP = % **73 Initial Evaluations; 75**	☐0 ☐ 1 ☐ 2 ☒ 3 0= 0 - 69%	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No

		developing strategies Summative: Upon completion of IFSP process and service delivery	Strategies IFSP Form	**6-Month Reviews; and 41 Annual Reviews = 189/189 = 100%**	1= 70% - 79% 2= 80% - 89% 3= 90% - 100%	
	(2) 100% of EI providers will demonstrate at least 5 EBPs identified in the case tools during the observations.	Formative: Upon completion of observation, provide data results to staff and discuss modifications if needed. Summative: Upon end of SY, compile, share results	**Method:** Provider observations **Tools:** Provider Case Tool and LATTE Coaching Fidelity Checklist	# of targeted observations with 5 or more EBPs practices observed / total # of observations = % **5/5 = 100%** *Observation Dates:* *1. 3/10/2022* *2. 4/28/2022-5/12/2022* *3. 1/10/2023* *4. 1/10/2023* *5. 1/13/2023*	☐0 ☐ 1 ☐2 ☒ 3 0= 0 - 69% 1= 70% - 79% 2= 80% - 89% 3= 90% - 100%	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No
Evaluation Question # 6 **PD4.** To what extent do EI providers have the knowledge and skills to implement EBPs that support a child's growth and increased expressive language and functional communication skills?	(1) 100% of EI providers are confident in their skills in implementing EBPs in efforts to enhance a child's growth and increased development.	Summative: Annual the EI providers complete the CNMI EI Training Self-Assessment survey	**Method:** Annual EI provider Self-Assessment **Tools:** CNMI EI Provider Self-Assessment Survey (On-line)	# of EI providers have indicated that they are confident or very confident in implementing the EBPs / total number EI Providers 5/5 = 100%	☐ 0 ☐1 ☐2 ☒ 3 0= 0 - 69% 1= 70% - 79% 2= 80% - 89% 3= 90% - 100%	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No

2.PROFESSIONAL DEVELOPMENT (PD)						
PD Intended Outcome 3: Families will acquire the information needed to set higher expectations to support their child's development						
SSIP Activity 2.3. Provide training for parents and EI/EC providers on coaching and mentoring strategies in implementing EBP to support child and family interactions						
Activity to Evaluate		**Data Collection Plan**		**Evaluation of Activity Implementation**		
Evaluation Question Implemented activity from logic model or action plan	**Performance Indicator** How we will know the outcome is achieved	**Evaluation Design and Timeline**	**Data Collection Method & Tools**	**Measurement** *Evidence/ Program Update*	**Rating for Performance Indicator**	**ARE**
Evaluation Question # 7 **PD5.** To what extent do families feel that the trainings they received contributed to a better understanding and have the skill sets to support and enhance their child's development in expressive language and functional skills.	(1) At least 1 Family trainings provided	Summative: Parent Engagement during trainings	**Method:** Family training attendance sheets, social media views **Tools:** Presentation, Forums, or Parent Cafés	# of parent trainings **3 Parent Cafes** 1. *March 31, 2022: – ELL Virtual Family Engagement – Tuning In* 2. *October 11, 2022: ELL Family Engagement Session Saipan – Pause/Wait* 3. *October 17, 2022: ELL Family Engagement Session Rota – Pause/Wait*	☐ 0 ☐ 1 ☒ 2 0= No trainings 1= 1 training 2= 2 or more trainings	Did the CNMI Team Meet the scoring criteria? ☒ Yes ☐ No
	(2) 90% of families in attendance feel that the training has enhanced their skills to support their child's development in expressive language and functional skills.	Formative: Trainings modified to meet family needs Summative: Parent Responses	**Method:** Pre and Post evaluation survey results **Tools:** Training Evaluation Forms	# of families that feel the training has enhanced their skills / # of families that attended the training = % **35/35 = 100%** • *35/35 = 100%* ○ *10/17/22 = 5/5* ○ *10/11/22 = 30/30*	☐ 0 ☐ 1 ☐ 2 ☒ 3 0= 0 - 69% 1= 70% - 79% 2= 80% - 89% 3= 90% - 100%	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No
	(3) 90% of families that completed the parent feedback survey rated "Yes" on their level of understanding and "Confident" on their level of confidence.	Summative: Parent Responses	**Method:** Parent Feedback Survey Results **Tools:** Parent Survey Results	1. # *of families* that completed the parent feedback survey rated "Yes" on their level of understanding / total # of families that completed the survey. 2. # *of families* that completed the parent feedback survey rated "Confident" on their level of confidence / total # of families that completed the survey. 1. *Level of Understanding: 30/61 = 49.2%* 2. *Level of Confidence: 50/61 = 81.9%*	☐ 0 ☒ 1 ☐ 2 ☐ 3 0= 0 - 69% 1= 70% - 79% 2= 80% - 89% 3= 90% - 100%	Did the CNMI Team Meet the scoring criteria? Yes ☑ No *TM*

3. ACCOUNTABILITY, MONITORING, and TECHNICAL ASSISTANCE (AMTA)

AMTA Intended Outcome 1: Develop, train, and implement a Continuous Quality Improvement (CQI) process to support program improvement

SSIP Activity 3.1. Develop, train, and implement on a Continuous Quality Improvement (CQI) process to support program improvement

Activity to Evaluate		Data Collection Plan		Evaluation of Activity Implementation		
Evaluation Question Implemented activity from logic model or action plan	**Performance Indicator** How we will know the outcome is achieved	**Evaluation Design and Timeline**	**Data Collection Method & Tools**	**Measurement** *Evidence/ Program Update*	**Rating for Performance Indicator**	**ARE**
Evaluation Question # 8 **AMTA 1.** To what extent do EI providers implement the PDSA CQI process to support program improvement.	(1) At least 10 CQI meetings each year	Formative: Monthly meetings on the CQI Process	**Method:** Dates of CQI meetings, Sign In sheets **Tools:** CQI Reports	# of CQI Meetings / 10 = % **10/10 = 100%** 1. 9/1/2021 2. 9/16/2021 3. 9/17/2021 4. 10/1/2021 5. 10/18/2021 6. 11/24/2021 7. 1/14/2022 8. 3/8/2022 9. 5/20/2022 10. 8/17/2022	☐ 0 ☐ 1 ☐ 2 ☒ 3 0= 1 to 3 meetings 1= 4 to 6 meetings 2= 7 to 9 meetings 3= 10 or more meetings	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No
	(2) At least two PDSA worksheets are developed per year.	Summative: Quarterly reports on the CQI process.	**Method:** PDSA **Tools:** CQI Reports	# of PDSA worksheets **2/2 = 100%** 1. ELL Parent Survey 2. Indicator 4 Survey - Parent Engagement a. Parent Attendance b. Public Awareness c. Community Events	☐ 0 ☐ 1 ☒ 2 0= No Worksheet 1= 1 Worksheet 2= 2 or more worksheets	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No

3. ACCOUNTABILITY, MONITORING, and TECHNICAL ASSISTANCE (AMTA)

AMTA Intended Outcome 2: Develop and implement data tracking to monitor progress for child, family, and providers

SSIP Activity 3.2. To develop and implement data tracking to monitor progress for child, family, and providers

Activity to Evaluate		Data Collection Plan		Evaluation of Activity Implementation		
Evaluation Question Implemented activity from logic model or action plan	**Performance Indicator** How we will know the outcome is achieved	**Evaluation Design and Timeline**	**Data Collection Method & Tools**	**Measurement** *Evidence/ Program Update*	**Rating for Performance Indicator**	**ARE**
Evaluation Question # 9	(1) 100% data reports for each PDSA worksheet		**Method:** CQI Action Plan	# of CQI reports that reflect data / total of CQI reports = % **2/2 = 100%**	☐ 0 ☐ 1 ☐ 2	Did the CNMI Team Meet

AMTA 2.
To what extend do EI providers use data to make changes in the PDSA process?
	supporting the Aim Statement.	Formative: Monthly meetings on the CQI Process
		
		Summative: Quarterly reports on the CQI process
			Tools:
			CQI Report
				1. ELL Parent Survey
				2. Indicator 4 Survey - Parent Engagement
				   a. Parent Attendance
				   b. Public Awareness
				   c. Community Events
					☒ 3
					
					0= 0 - 69%
					1= 70% - 79%
					2= 80% - 89%
					3= 90% - 100%
						the scoring criteria?
						☑ Yes
						☐ No

Evaluation Question # 10 AMTA 3. To what extent does the EI Program provide data reports on the ELL Child Profile.	(1) 100% monthly data reports on the progress of ELL Child Profile submitted within 2 weeks of exiting the program.	Formative: Monthly meetings and data reports Summative: Quarterly progress data reports	Method: Specific Data Reports Tools: ELL Child Profile Summary Report	# of ELL Child Profile Submitted / # of children exiting the program 50/50 = 100%	☐ 0 ☐ 1 ☐ 2 ☒ 3 0= 0 - 69% 1= 70% - 79% 2= 80% - 89% 3= 90% - 100%	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No

4. COLLABORATION						
Collaboration Intended Outcome 1: The Public School System will update, as needed, the Interagency agreement and PSS EC Directive on EI/EC services and support for young children with disabilities and their families, to include joint training, Child Find/ Public Awareness, outreach activities, etc.						
SSIP Activity 4.1. ICC reviews existing Interagency Agreement/Directives to determine if updates are needed.						
Activity to Evaluate		Data Collection Plan		Evaluation of Activity Implementation		
Evaluation Question Implemented activity from logic model or action plan	Performance Indicator How we will know the outcome is achieved	Evaluation Design and Timeline	Data Collection Method & Tools	Measurement Evidence/ Program Update	Rating for Performance Indicator	ARE
Evaluation Question # 11 C1. To what extent did the Public School System use as a mechanism to define the partnership between the PSS and the Commonwealth Health Care Corporation	Updated Interagency Agreement as needed	Formative: monthly meetings to get process started Summative: finalize Agreement for signing	Method: Signed Agreement Tools: Interagency Agreement	Is there an Updated Interagency Agreement? **Yes, Updated as of 2017** *See attachment in the evidence binder*	☐ 0 = No ☒ 1 = Yes	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No

4. COLLABORATION						
Collaboration Intended Outcome 2. The Public School System will develop collaboration efforts among other agencies/programs						
SSIP Activity 4.2. Collaborate with partners to include data dialogue, program responsibilities, program barriers, and child find/ public awareness, outreach activities, etc.						
Activity to Evaluate		**Data Collection Plan**		**Evaluation of Activity Implementation**		
Evaluation Question Implemented activity from logic model or action plan	**Performance Indicator** How we will know the outcome is achieved	**Evaluation Design and Timeline**	**Data Collection Method & Tools**	**Measurement** *Evidence/ Program Update*	**Rating for Performance Indicator**	**ARE**
Evaluation Question # 12 **C2.** To what extent did the Public School System use as a mechanism to identify the relationship between the PSS and Child Care, WIC, HOME Visiting or other programs	Partnership Agreement as needed	Formative: monthly meetings to get process started Summative: finalize the Partnership Agreement for signing	**Method:** Signed Partnership Agreement **Tools:** Partnership Agreement	Is there a Partnership Agreement in place? **Yes, Updated as of 2017** *See attachment in the evidence binder*	☐ 0 = No ☒ 1 = Yes	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No
Evaluation Question # 15 **C3.** To what extent did the EI program report to the ICC or a presentation with Community Partners on collaboration activities with other agencies and findings that need to be addressed.	(1) At least 2 planned collaborative activities conducted	Formative: monthly meetings to set up activities discussion of roles and responsibilities of programs. Summative: discuss activity results	**Method:** Sign-in Sheets, agenda **Tools:** List of anticipated, completed, and future activities	# of planned activities conducted **5/5 = 100%** 1. ICC Quarterly Meeting – 9/30/2021 2. ICC Quarterly Meeting – 1/6/2022 3. ICC Quarterly Meeting – 10/12/2022 4. DVAM Proclamation 10-6-2022 5. DNP Family Fun Day 12-3-2022	☐ 0 ☐ 1 ☒ 2 0= No Activities 1= 1 Activity 2= 2 or more Activities	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No
	(2) Four scheduled meetings conducted	Formative: Quarterly discussion on activities Summative: finalize activity for implementation	**Method:** Sign-in Sheets, agenda **Tools:** EI Program Director Report	# of scheduled meetings conducted **4/4 = 100%** 1. UCEDD – 8/23/2021 2. HOME Visiting – 9/10/2021 3. Children's Clinic – 9/28/2021 4. WIC – 10/29/2021	☐ 0 ☐ 1 ☐ 2 ☒ 3 0= No meeting 1= 1 meeting 2= 2 to 3 meetings 3= 4 or more meetings	Did the CNMI Team Meet the scoring criteria? ☑ Yes ☐ No