

Professional

Valid for Ten (10) Years — Renewable

- Met Standard Requirements
- Signed and Completed Certification Application Form
- Background Check:
 - o Fingerprint Submission (if re-entering the system after two (2) years)
 - o Police Clearance (valid for one (1) year)
- Payment receipt of \$200.00 (processing fee per certification)
- Current Recommendation Letter from a Supervisor/ Principal
- Master's degree or higher in the following fields:
 - Secondary Education Masters in Specialized content area
 - Special Education
 - Early Childhood Education
 - Counseling
 - Education: Administration and Supervision
 - Other specialized area in Education
- Current membership of Professional Education Association
- Employment Verification of ten (10) cumulative years of instructional experience
- Professional Development:
 - o *For Initial:* Proof of completion of three hundred (300) hours of seminars, workshops, or in-service training as sanctioned by PSS/BOE and or equivalent university or college courses
 - o *For Renewal:* Proof of completion of six hundred (600) hours of seminars, workshops, or in-service training as sanctioned by PSS/BOE and or equivalent university or college courses

www.cnmipss.org

Tel: (670) 237-3051
Email: boe.certification@cnmipss.org

PO Box 501370
Saipan, MP 96950

**CNMI State Board of Education
Certification and Licensure Office**



CLASSROOM TEACHERS

CNMI State Board of Education
Certification Flowchart

**CNMI State Board of Education
Certification and Licensure Office**

Elohn S. Deleon Guerrero

Certification and Licensure Officer

Tel: (670) 664-3711

email: boe.certification@cnmipss.org

Basic I

Valid for Two (2) Years — Renewable

- Signed and Completed Certification Application Form
- One (1) Passport Size Photo (*For First-time Applicant Only*)
- Fingerprint Submission (valid for one (1) year)**
- Police Clearance (valid for one (1) year)
- Payment receipt of \$40.00 (processing fee per certification)
- Official College Transcript
- Bachelor's degree or higher
- Proof of Passing Praxis II
- Current Recommendation Letter from a Supervisor/Principal (*For Renewal Only*)
- Proof of completion of one hundred twenty (120) hours of seminars, workshops, or in-service training as sanctioned by PSS/BOE and or equivalent university or college courses (*For Renewal Only*)

****The CNMI Certification and Licensure Office requires fingerprint processing for the following:**

1. *First-time applicants applying for certification;*
2. *Applicants who have left and are returning to the CNMI Public School System (PSS) after two (2) years;*
3. *Off-island applicants*

Basic II

Valid for Three (3) Years — Renewable

- Met Basic I Requirements
- Signed and Completed Certification Application Form
- Background Check:
 - o Fingerprint Submission (if re-entering the system after two (2) years)
 - o Police Clearance (valid for one (1) year)
- Payment receipt of \$60.00 (processing fee per certification)
- Current Recommendation Letter from a Supervisor/Principal
- Official Transcript or Certificate of Completion of specific Basic II courses:
 - Multicultural Education/Teaching Linguistically Diverse Students
 - Teaching Reading
 - Inclusive Practice for Students with Learning Disability
 - Instructional Strategies/Classroom Management
 - Internship or Mentoring Program
 - Computer Technology
- Professional Development:
 - o *For Initial:* Proof of completion of one hundred twenty (120) hours of seminars, workshops, or in-service training as sanctioned by PSS/BOE and or equivalent university or college courses
 - o *For Renewal:* Proof of completion of one hundred eighty (180) hours of seminars, workshops, or in-service training as sanctioned by PSS/BOE and or equivalent university or college courses

Standard

Valid for Five (5) Years — Renewable

- Met Basic II Requirements
- Signed and Completed Certification Application Form
- Background Check:
 - o Fingerprint Submission (if re-entering the system after two (2) years)
 - o Police Clearance (valid for one (1) year)
- Payment receipt of \$100.00 (processing fee per certification)
- Current Recommendation Letter from a Supervisor/Principal
- Official Transcript or Certification of Completion of specific Standard courses:

Elementary Education Endorsement

Instructional Technology; NMI History/Pacific Institute; Reading Diagnostic; Tests & Measurements; Language Arts Methods; Math Methods; Science Methods; Social Studies Methods; Curriculum in Early Childhood Education

Special Education Endorsement:

Instructional Technology; NMI History/Pacific Institute; Reading Diagnostic; Tests and Measurements; Student Evaluation for Special Education; Behavioral Modification in the Classroom; Modification and Adaptation of Curriculum for Special Education Students; Medical Implication of Special Education Students in the Classroom; Current Issues in Special Education

Early Childhood Special Education Endorsement:

Instructional Technology; NMI History/Pacific Institute; Reading Diagnostic; Philosophical, Historical and Legal Foundations of Early Childhood; Intervention and Special Education; Health, Safety and Medical Aspects of Children with Special Needs; Fundamentals Child Growth and Development; Partnerships and Families; Evaluation and Assessment; Program Implementation in Natural Environments

Early Childhood Education Endorsement:

Instructional Technology; NMI History/Pacific Institute; Reading Diagnostic; Curriculum in Early Childhood Education; Guiding and Nurturing Young Children; Education for Parenthood; Safety, Health and First Aid for Young Children; Administration in Early Childhood Education; Introduction to Exceptional Individual

Secondary Education Endorsement (for Junior and Senior High School Teachers):

Instructional Technology; NMI History/Pacific Institute; Reading Diagnostic; Tests and Measurements; Methods in Content Area; Three (3) Courses in Content Area (9 credits)

Chamorro/Carolinian Language & Heritage Studies Endorsement:

Instructional Technology; NMI History/Pacific Institute; Reading Diagnostic; Evaluation and Assessment in Bilingual; Historical and Philosophical Foundation of Bilingual ; First and Second Language Acquisition; Chamorro and Carolinian Orthography

*Important Note for Bilingual Teachers:

Any teacher who had obtained and completed the course requirements of the Specialized Certificate in Bilingual will only need to take the following courses or equivalent:

- Instructional Technology
- NMI History/Pacific Institute (NMI)
- Reading Diagnostic

Special Education Related Service Provider Endorsement:

Instructional Technology; NMI History/Pacific Institute; Multicultural Education/Teaching Linguistically Diverse Students

- Professional Development:
 - o *For Initial:* Proof of completion of one hundred eighty (180) hours of seminars, workshops, or in-service training as sanctioned by PSS/BOE and or equivalent university or college courses
 - o *For Renewal:* Proof of completion of three hundred (300) hours of seminars, workshops, or in-service training as sanctioned by PSS/BOE and or equivalent university or college courses

Continue to Professional Requirements (Flip Page)