

**17<sup>TH</sup> CNMI STATE BOARD OF EDUCATION  
SPECIAL BOARD MEETING  
Wednesday, August 17, 2022, at 9:00 a.m.  
Board of Education Conference Room  
Building 1241, Capitol Hill, Saipan  
Via google meet at [meet.google.com/zvc-iixb-ntr](https://meet.google.com/zvc-iixb-ntr)**

**FINAL MINUTES**

**PRELIMINARY MATTERS**

The meeting was called to order at 9:06 a.m.

**ROLL CALL**

**Members present:**

Herman M. Atalig, SGM (Ret)  
Antonio L. Borja  
Gregory P. Borja  
Andrew L. Orsini  
Maisie B. Tenorio  
Phyllis M. Ain

**Members absent:**

Ronald E. Snyder

Six (6) members were present, and a quorum was established.

**PSS/BOE Staff Present:**

Alfred B. Ada, Ed.D. – Commissioner of Education  
Yvonne R. Pangelinan – Senior Director, Student & Support Services  
Rizalina Liwag – Senior Director, Accountability, Research & Evaluation (ARE)  
Bernie Calvo – Acting Federal Programs Officer  
Arlene Lizama – Finance Director  
Lucretia Borja- Human Resources Office (HRO) Director  
Tiberius Mocanu, Esq. – Legal Counsel  
Ferdinand Ngirmekur – Network Specialist, SIT  
Valerie K. Malwelbug – Office Manager, BOE

**Others Present (online):**

Alex Menor  
Anna Guerrero  
Annette Calvo  
Anthony Frank  
Arisa Sakai  
Ashley Roberto

**Others Present (online):**

Ben Jr.  
Bobby Cruz  
Brandon Nicholas  
Dale Roberts  
Darlene Aldan  
Dencio Manglona  
Denise King  
Derwin Johnson  
Dominic Pangelinan  
Jojo Alepuyo  
Jonas Barcinas  
Karen Alla  
Leile Yumul  
Livia Pangelinan  
Liz Romolor  
Lori Lyn Lirio  
Lynn Mendiola  
Magdalena Mesngon  
Maria Ornes

**ADOPTION OF AGENDA**

Member SGM Herman M. Atalig moved to adopt the agenda as amended to defer IV. New Business item nos. 1-4 except for item no. 5 Head Start/Early Head Start to the FPA Committee. Member Andrew L. Orsini seconded, all five (5) members in favor; the motion carried.

Secretary/Treasurer Maisie B. Tenorio moved to amend the agenda again to table III. Reports no. 2. Committee Reports – a-f, no. 3b. Head Start Program Report, V. New Business c. SY2022-2023 SWPD and to move V. New Business no. 1 a-b to no. 9, nos. 3-4 as nos. 10-11, and then no. 7 BOE Contact Procedures Clarification to be discussed after the Executive Session. Three (3) yeas (ALB, GPB, MBT), two (2) nays (HMA, ALO); the motion carried. Chair asked for a voice call for the agenda to be adopted as amended – Member SGM Atalig voted no, Vice Chair Borja voted yes, Member Orsini voted no, Secretary/Treasurer Tenorio voted yes, Chair Borja voted yes. Three (3) members voted yes, and two (2) members voted no; the motion carried.

**ADOPTION OF MINUTES**

1. April 7, 2022, Regular Board Meeting – Member Orsini moved to table the adoption of the minutes because he has not reviewed it, Secretary/Treasurer Tenorio seconded. All in favor, the motion carried.

## **PUBLIC COMMENTS**

There was no public comment.

## **REPORTS**

Chair Borja shared about the speech he gave at the Guma Sakman with his report to be sent via email.

Commissioner Alfred B. Ada stated that Interim FPO Jacque Che will report on the Federal Funds Status and Finance Director Arlene Lizama will report on the Local Funds Status.

## **NEW BUSINESS**

### **ACTION NO. 001**

Secretary/Treasurer Tenorio moved to approve the SY 2022-2023 Menu. Member Orsini seconded. All five (5) members voted yes; the motion carried.

### **ACTION NO. 002**

Member Orsini moved to approve Regulation 60-40-210 Small Purchases section g. as final. Counsel Michael Ernest explained that this item was placed back on the agenda as there was no recording of a voice vote at the April 7, 2022, Regular Board meeting. Vice Chair Borja seconded. All five (5) members voted yes; the motion carried.

### **ACTION NO. 003**

Member Orsini moved to approve the following Head Start/Early Head Start items:

- a. HS/EHS Carry Over Request
- b. 2022 Cost Allocation Plan
- c. 22-23 HS/EHS Training and Technical Assistance Plan
- d. 21-22 Self-Assessment Report
- e. 21-22 Community Assessment Report
- f. FY 2022 Cost of Living Assistance (COLA) Grant Narrative and Budget
- g. FY2022 Quality Improvement Grant Narrative and Budget
- h. 09ND000029 Budget Revision Request
- i. 09ND000031 Budget Revision Request
- j. Supplemental One-Time Grant Application

Member SGM Atalig seconded. Four (4) members (HMA, GPB, ALO, MBT) voted yes, and one (1) member (ALB) recused himself; the motion carried.

### **ACTION NO. 004**

Member Orsini moved to adopt Resolution No. 2022-17-001 Additional Bank Signatories. This is to reappoint Commissioner Alfred Ada and Secretary/Treasurer Maisie Tenorio as authorized signatories. And to include Associate Commissioner for Administrative Services Eric Magofna, Director of Finance Arlene Lizama, and Interim Federal Programs Officer Jacque Che as additional signatories. Member SGM Atalig seconded. All four (4) members voted yes; the motion carried.

**ACTION NO. 005**

Member Orsini moved to approve the CLO Report No. 2022-17-06. This report recommended 64 applicants. Vice Chair Borja seconded. All five (5) members voted yes; the motion carried.

A recess was called from 12:30 p.m. and resumed at 12:43 p.m.

**EXECUTIVE SESSION**

Member Orsini moved to descend into executive session at 1:14 p.m. Vice Chair Borja seconded. All five (5) members voted yes; the motion carried. Vice Chair Borja moved to rise out of the executive session at 3:00 p.m. Member Orsini seconded. All five (5) members voted yes; the motion carried.

Legal Counsel Ernest gave a summary of the executive session. During the executive session legal advice was given broadly on employment matters and child abuse notification laws, and a vote to be taken on a resolution.

**ADJOURNMENT-** Vice Chair Borja moved to adjourn the meeting, and Member Orsini seconded. All in favor; the motion carried. The meeting was adjourned at 3:06 p.m.<sup>1</sup>

**CERTIFIED BY:**



\_\_\_\_\_  
**Maisie B. Tenorio**  
**BOE Secretary/Treasurer**

11/18/2022

\_\_\_\_\_  
**Date**

**CONCURRED BY:**



\_\_\_\_\_  
**Gregory P. Borja**  
**BOE Chairperson**

11/18/2022

\_\_\_\_\_  
**Date**

<sup>1</sup> This Minutes was Adopted at the November 18, 2022, Regular Board Meeting.