

**12<sup>TH</sup> CNMI STATE BOARD OF EDUCATION  
PUBLIC SCHOOL SYSTEM  
Special Board Meeting  
Wednesday, April 27, 2011 at 8:00 a.m.  
BOE Conference Room, 2<sup>nd</sup> Floor,  
NMI Retirement Fund Bldg., Capitol Hill, Saipan**

**FINAL MINUTES**

**PRELIMINARY MATTERS**

The meeting was called to order at 8:13 a.m.

**ROLL CALL**

**Members present:**

Marylou S. Ada  
Lucia L. Blanco-Maratita  
Galvin S. Deleon Guerrero  
Herman T. Guerrero  
D. Tanya King  
Joycelynn Y. Atalig

**All members present, there is a quorum.**

**PSS Staff Present:**

Rita A. Sablan, Ed. D. – Commissioner of Education  
Jackie Quitugua – Associate Commissioner for Curriculum & Instruction  
Tim Thornburgh – Federal Programs Officer  
Jack Diaz – Federal Programs Coordinator  
Melissa DLR. Palacios – Director, Head Start Program  
Charley Kenty – Human Resource Director  
Richard Waldo – Finance Director  
Ed Tenorio – Financial Consultant  
Kelley Butcher, Esq. – Chief Legal Counsel  
George Hasselback – Legal Counsel  
Jerry Guerrero – Internal Auditor  
Alaysha Muna – Certification & Licensure Officer  
Valerie K. Malwelbug – BOE Administrative Officer

**General Public:**

Moneth Deposa – Saipan Tribune

### **ADOPTION OF AGENDA**

Member Galvin S. Deleon Guerrero moved to adopt the agenda as amended to move the order of the Executive Session to 10:30 a.m. or as soon as Chief Legal Counsel Kelley Butcher returns from Court, Vice Chair King seconded, motion carried.

### **ADOPTION OF MINUTES**

Member Deleon Guerrero moved to adopt the Minutes of the March 16, 2011 Special Board Meeting; Member Guerrero seconded, all five members voted yes, motion carried.

### **PUBLIC COMMENTS**

There were no comments.

### **REPORTS**

- a. **Chair** – Chair Ada informed everyone that her weekly reports were sent out. No events scheduled or attended.
- b. **Board Committees:**
  - i. **FPA** – Committee Chair Guerrero stated that the committee met on April 14, 2011 and a written report was emailed and submitted. Items requiring board action are included in today’s agenda.

Chair Ada called a recess at 8:33 a.m. to attend the session on the Education Tax Credit (“ETC”) at the House Chamber scheduled for 8:30 a.m. After the House Session on ETC, the meeting resumed at 12:41 p.m. starting with Commissioner’s Report.

- c. **Commissioner of Education** – Commissioner Rita A. Sablan informed everyone that the Federal Financial Status Report was emailed and is included in the packet while the Local Financial Status Report was printed and passed out by Richard Waldo.

### **NEW BUSINESS**

1. **ACTION:** Member Deleon Guerrero moved to ratify the Head Start Supplemental Grant Application for FY 2010; Member Guerrero seconded; all five members voted yes, motion carried.
2. **ACTION:** Member Guerrero moved to approve the Head Start FY 2012 Grant Application; Vice Chair D. Tanya King seconded; all five members voted yes, motion carried.
3. **ACTION:** Member Guerrero moved to approve the Head Start Program Self-Assessment for 2010-2011 to include Lead Screening; Vice Chair King seconded; all five members voted yes, motion carried.
4. **ACTION:** Vice Chair King moved to approve the Head Start Program Community Assessment for 2010-2011; Member Guerrero seconded; all five members voted yes, motion carried.

5. **ACTION:** Member Deleon Guerrero moved to approve the Special Education FY 2011 Grant Application Part B; Vice Chair King seconded; all five members voted yes, motion carried.
6. **ACTION:** Member Guerrero moved to approve the Special Education FY 2011 Grant Application Part C; Member Deleon Guerrero seconded; all five members voted yes, motion carried.
7. **ACTION:** Member Deleon Guerrero moved to approve the FTA 2011 Grant Application; Member Guerrero seconded; all five members voted yes, motion carried.
8. **ACTION:** Member Guerrero moved to approve the Erate Grant Application Year 14; Member Lucia L. Blanco-Maratita seconded, all five members voted yes, motion carried.
9. **ACTION:** Member Guerrero moved to approve the San Vicente School Community Based Management Proposal; Member Blanco-Maratita seconded; all five members voted yes, motion carried.
10. **ACTION:** Member Guerrero moved to approve the BOE PD Fund Reallocation; Member Deleon Guerrero seconded; all five members voted yes, motion carried.
11. **ACTION:** Member Guerrero moved to approve the Revised PSS Organization and Functional Charts re Alternative Education; Member Deleon Guerrero seconded; all five members voted yes, motion carried.
12. **ACTION:** Member Guerrero moved to approve the Chamorro Carolinian Language Heritage Studies (CCLHS) Month Proclamation; Vice Chair King seconded; all five members voted yes, motion carried.

The meeting recessed at 1:30 p.m. for the Proclamation Signing of the Chamorro, Carolinian Language Heritage Studies (CCLHS) Month.

The meeting resumed at 2:30 p.m. with Executive Session.

#### **EXECUTIVE SESSION**

Member Guerrero moved to go into executive session at 2:30 p.m. for purposes of discussing legal updates, personnel and other matters. Present were all five members, Commissioner Sablan and BOE Administrative Officer. Member Guerrero moved to rise out of Executive Session at 3:22 p.m.

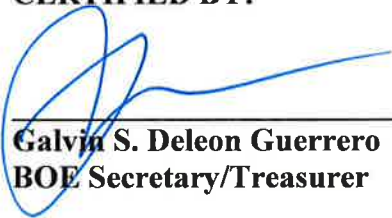
Legal Counsel Kelley M. Butcher reported that the Board was apprised of legal updates in the Kabir case, EEO case status, new date on telephonic mediation, subpoenas of records received, and another case of sexual allegations of a minor.

**MISCELLANEOUS MATTERS**

The Ad Hoc Committee on Development of COE Evaluation Instrument was created with Chair Ada appointing Member Deleon Guerrero as Committee Chair and Members King and Blanco-Maratita as Committee Members.

**ADJOURNMENT** – The meeting was adjourned at 3:30 p.m.<sup>1</sup>

**CERTIFIED BY:**

  
\_\_\_\_\_  
**Galvin S. Deleon Guerrero**  
**BOE Secretary/Treasurer**

5/31/11  
\_\_\_\_\_  
**Date**

**CONCURRED BY:**

  
\_\_\_\_\_  
**MaryLou S. Ada**  
**BOE Chairperson**

May 27, 2011  
\_\_\_\_\_  
**Date**

<sup>1</sup> This Minutes was adopted during the May 19, 2011 Regular Board Meeting on Tinian.